

PART E: PARTICULARS OF PROPERTY TO BE MORTGAGED

Plot no. and location of the property: _____

Name and contacts of property vendor(if any): _____

Name and contacts of current occupier(if any): _____

Ownership(Freehold/Leasehold/Allotment): _____

Selling Price /Cost of Development: _____

Indicate source and evidence of source of funding to meet shortfall (if any) between the cost and the loan amount (Tick appropriately)

☐ Personal savings ☐ Disposal of Investment ☐ Amount already spent

☐ Others (Specify): _____

PART F: SPOUSE, NEXT OF KIN AND BENEFICIARY

Marital Status: ☐ Married ☐ Single ☐ Divorced

Spouse Name: _____ Spouse contacts: _____

Spouse ID No: _____ No. of Children: _____

Next of Kin: _____ Next of Kin Contacts: _____

Relationship with next of kin: _____

List of Beneficiaries:

1. Name: _____ Relationship: _____

2. Name: _____ Relationship: _____

3. Name: _____ Relationship: _____

PART G: DECLARATION

I hereby declare that the foregoing particulars are true to the best of my knowledge and belief and agree to abide by the by-laws and loan policy of the society and variation by the Credit Committee in respect of amount applied and repayment period. I hereby authorize the necessary recoveries to be made from my salary/bank as repayment for this home loan.

Applicant Name: _____

Applicant signature: _____ Date: ____/____/____

PART H: EMPLOYMENT CONFIRMATION

Name of Employer/organization: _____

I hereby certify that the applicant is still in employment and that s/he has no pending disciplinary process.

Name: _____ Position: _____

Official contacts: _____

Official Stamp& signature Date: ____/____/____

PART I: RECOMMENDATION BY AUTHORIZED SACCO STAFF

On _____, 20____ we approved the loan for

KES _____ as per minute number _____

Home Loan Officer: _____ Signature: _____

Credit Manager: _____ Signature: _____

Assistant Credit Manager: _____ Signature: _____

PART J: TERMS AND CONDITIONS

1. The Home loan is strictly for **single dwelling residential property** only.
2. The loan form will be valid for 30 days from the date of signing
3. The applicant **MUST** sign the loan form in person
4. All loan applications must have the following documents attached:
 - I. **National Identity card copies for self and spouse**
 - II. **Payslips for the last 2 months**
 - III. **Copy of KRA PIN**
 - IV. **Next of Kin's national Identity card copy**
 - V. **Beneficiary's identity card copy**
 - VI. **Copy of title/official search**
 - VII. **Approved Building Plan for construction loans**
 - VIII. **Letter of Offer or Sale Agreement for purchase loans**
 - IX. **Priced Bills of Quantities for intended construction**
 - X. **In case of loan default, the Society will have a first charge against the financed property.**

HOME LOAN APPLICATION FORM

PART A. APPLICANT INFORMATION

FIRST NAME* _____ MIDDLE NAME* _____ LAST NAME* _____

National ID Number* _____ KRA PIN* _____

EMPLOYMENT NUMBER* _____ P.O Box: _____

MOBILE NUMBER: _____ EMAIL ADDRESS: _____

PART B: EMPLOYMENT DETAILS

Current employer: _____

Years in employment: _____ Terms(contract/P&P): _____ County: _____

Division: _____ Station: _____

PART C: INCOME DETAILS

Gross income _____ Other incomes(specify) _____ Monthly rental expense _____

PART D: LOAN PARTICULARS

Amount applied in figures: _____

Amount applied in words: _____

Loan purpose (tick appropriately)

☐ Land & House construction ☐ House Construction ☐ House Purchase

Loan Duration (Years): _____