



**NAME:**.....

**BOX:**.....

**DATE:**.....

**TEL. NO.**.....

**THE MANAGER  
POFOSA  
BOX 51042  
NAIROBI**

DEAR SIR

**RE:DISPUTED ATM TRANSACTION**

I am the above named person, of which I made an attempt to withdraw

ATM CARD NO.....

ACCOUNT NO.....

AMOUNT.....

BANK: CO-OP, KCB, BARCLAYS, STANCHART, EQUITY, PESA  
POINT,etc.....

ON DATE.....

But the transaction did not succeed, however my records indicates that my account has  
been debited with the same amount of money am disputing.

Kindly expedite and advice on the issue

Yours faithfully

Signature.....